

Marion County Library Sub-District #1
Board of Trustees
Minutes
July 21, 2020

The meeting of the Marion County Library Sub-District #1 board of trustees was called to order with Ellen Stuhlman, Jerry Trower, Pam Behring, Andrea Barnes, Leeanna Delaney, library staff, Kris, Molly and Leslie. President Stuhlman called the meeting to order at 4:00 pm.

The meeting agenda was approved.

Minutes from the June meetings were approved with changes.

There were no public visitors or comments.

The board approved the expenditures and then reviewed and approved the financial reports. Jerry Schoenbourn has agreed to assume the temporary duties of bookkeeping, issuing checks and payroll. It was moved and approved to change the names on all bank accounts to President Stuhlman and VP Barnes. Treasurer Trower and Secretary Delaney are prohibited by their work from being signers on bank accounts. Trower has authorization to view and inquire about accounts for the library as Treasurer. Audit results continue to develop.

Director's Report:

- Circulation report for June was reviewed.
- Continuing to work on hiring staff. The board gave the current library staff the authorization to hire to staff.
- 105 people have registered for the summer reading program. Molly was very pleased with that number since everything is virtual in 2020.
- Discussion was had regarding library hours. Currently the library stays open later on Thursday during the pandemic. The current library pages are unable to work Tuesday or Thursday due to personal conflicts. The board suggested the new hires should be able to work Tuesday and Thursday and did not approve the change of the late evening to Monday.
- The board decided to delegate PTO request approvals to board members Stuhlman and Delaney until a Director is hired. The board approved requests already submitted by Molly and Leslie.

Architect Report

The board participated in a ZOOM meeting with Peckham Architecture. They shared the results from their recent assessment to renovate the current library location.

1. Basic renovation for approx. 3000 sq ft would be \$800,000 plus.
2. Upgraded renovation - \$1.3 to 1.6 Million.
3. New Site – 10,000 sq ft - \$1.9 to 2.2 Million.

Unfinished Business

- The board continues the search for a new Director.

Board Member Comments

- None

With no further business, the meeting adjourned.

Leeanna Delaney, Secretary