

Marion County Library Sub-District #1
Board of Trustees
Minutes – **APPROVED 3-17-2021**
February 17, 2021

The meeting of the Marion County Library Sub-District #1 board of trustees was called to order at 5:00pm by President Ellen Stuhlman.

Roll Call: Board Members Ellen Stuhlman, Jerry Trower, Pam Behring, Andrea Barnes, Director Elizabeth Bradley

Excusing Absent Members: Leeanna Delaney

Meeting agenda: Approved

Meeting minutes:

- The January meeting minutes were approved as presented.

Public Comments: None

Treasurer's Report:

- The January financial reports were approved as presented.
- The 2021 budget was presented, discussed and approved.
- Director Bradley is confirming an audit is required for this year, however she found an online form that can be submitted to the state auditor.
- Approved the bid from NOMAD Construction to repair upstairs.

Director's Reports:

- Shared monthly statistics for January, which was all curbside service.
- Forms submitted for Workman's Comp Audit and a Sunshine Request from a company who wanted all our vendors.
- Hotspot policy and Electronic Device Borrowing Agreements – approved the proposed policies with the implementation of a signature required and a waiting list to help more evenly distribute checkout of the hot spots.
- Personnel Handbook updated with a policy on minor patrons and suggested changes. Handbook was approved by the board.

Unfinished Business:

- The board is still looking at options in regards to a new building. Another meeting may be held to discuss this topic. Director has had conversations with the Friends of the Library regarding support for a possible new location.

New Business:

- Kaylie Teter from Chariton Valley made a presentation on possible services for the library.

Board Member Comments:

- None

With no further business, the meeting adjourned. Andrea Barnes, Vice President