

Marion County Library Sub-District #1
Board of Trustees
Minutes
February 16, 2022

The meeting of the Marion County Library Sub-District #1 board of trustees was called to order at 5:00pm by President Ellen Stuhlman.

Roll Call: Trustees: Ellen Stuhlman, Andrea Barnes, Leeanna Delaney, Jerry Trower Margie Humphreys and Director Elizabeth Bradley and Assistant Director Devon Payne

Excusing Absent Members: None

Meeting agenda: Approved

Meeting minutes:

- The January meeting minutes were approved as presented.

Public Comments: None

Treasurer's Report:

- The January financial reports were approved as presented.

Director's Reports:

- Experimenting with programs for Teens and Tweens.
- Adult Bingo has been very popular.
- Offer to provide technology classes for adults interested – Tracy Fountain.
- Two days closures for snow in January.
- Three state reports due in January – all completed.
- Workman's Comp audit completed.

Unfinished Business:

- Exterior, back office, basement door and side front door maintenance estimates presented and reviewed.
- Bids were selected by Masterpiece for the basement and side door for a total of \$300. Doors-N-More was selected for the front and back office for a total of \$6197.00.
- Flooring – selected three options. The final selection will be based on availability.
- Water heater in basement will be removed and small water heaters will be placed in restrooms so the room can be sealed off.
- Hot Spots – issues with patrons exhausting the data. Looking into a device manager that would block streaming and gaming to prevent usage abuse.

New Business:

- Copy fee increases – suggested an increase to cover costs. Approved
- Leak in green room – having someone come to look at.

- Carpet cleaning scheduled for the fall.
- Devon will step into the Director position March 1, 2022. Elizabeth will become Assistant Director.
- Summer Reading Program – Devon gave an update.
- Friends agreed to fund an author/illustrator to come for Taste of Palmyra.

Closed session:

- The board discussed personnel issues.

Board Member Comments: None

With no further business, the meeting adjourned.

Leeanna Delaney – Secretary

Approved 3-16-2022