

Marion County Library Sub-District #1
Board of Trustees
Minutes
December 17, 2019

The meeting of the Marion County Library Sub-District #1 board of trustees was called to order with Ellen Stuhlman, Jerry Trower, Andrea Barnes, Leeanna Delaney and Director Stephanie Harrington present. Jason Janes was excused. President Stuhlman called the meeting to order at 5:00 pm.

The meeting agenda was approved.
There were no visitors or public comments.

Minutes from the November meeting were approved.

The board approved the expenditures and then reviewed and approved the November financial reports. Treasurer Jerry Trower presented the proposed budget for 2020 and after discussion the budget was amended and approved.

Director's Report:

- Salary recommendations were presented and there was discussion. MO minimum wage is increasing to \$9.45 January 1. All PT employees will be raised to the requirement. FT staff (minus recent Youth Services Coordinator) will receive an increase to \$12/hour to raise them closer to the norm for library assistants. Their rate of pay will freeze for 2 years.
- Health care option for FT employees. Three employees must be elect to participate to proceed with enrollment (I think there was a percent mentioned which would be better to put here). At this time, only 2 employees were interested in coverage. The options presented are affordable so will be considered each year based on staff need.
- Jason Janes will be presenting a formal letter to the board at the next meeting. He will be stepping down from his role on the library board due to a heavy workload and conflicting schedules.
- Masonry bids were requested from 3 sources. Three sources were contacted to bid on the repair work required by the city to the windows of the brick building. Only one of those three actually showed up to review the repairs needed and proposed a bid. The board voted to accept the only official bid. The repairs are required by the City of Palmyra Inspector.

Unfinished Business

- The board voted to have the library closed the Saturday prior to a Monday holiday only for Memorial Day and Labor Day. The Director will make decisions for other holidays that may fall on Monday due to the calendar year.
- The board approved the 2020 library board meeting schedule.

With no further business, the meeting adjourned.

Leeanna Delaney, Secretary