

Marion County Library Sub-District #1  
Board of Trustees  
Minutes  
October 16, 2019

The meeting of the Marion County Library Sub-District #1 board of trustees was called to order with Ellen Stuhlman, Jerry Trower, Andrea Barnes, Leeanna Delaney and Director Stephanie Harrington present. Jason Janes was excused. President Stuhlman called the meeting to order at 5:00 pm.

The meeting agenda was approved.

Minutes from the August meeting were approved with one correction.

The board approved the expenditures and then reviewed and approved the September and October financial reports. The board discussed the recent audit. There were no significant findings. The board made the decision to switch accounting firms for the next audit. Luck-Humphries in Hannibal will be hired to conduct the 2020 audit.

Director's Report:

- Director Harrington shared the community survey results with the board and there was discussion on actionable items. The numerous positive comments make it apparent the library is a vital part of the community. They would like to see it stay on Main Street but also stated that more room is needed to provide additional services. The board discussed how to move forward with making the existing building work for a larger footprint. The board asked Stephanie to get proposals for bids that include what changes can be made and the cost.
- The hotspots and tablets are ready to be distributed. There will be an additional cost to the library of \$1200/year for hotspot service. The board approved that expenditure.
- There is a need for an Emergency/Administrative Closing Policy. The board reviewed and was in agreement.
- Estimate for murals painted on two walls. \$500 for the large wall and \$175 for a smaller wall. These will be on canvas so they can be relocated when/if the library is remodeled.
- Cabinet/counter estimate is \$889. The board approved to move forward. These cabinets will be movable so they can be utilized in the event of a remodel.

With no further business, the meeting adjourned.

Leeanna Delaney, Secretary