

Marion County Library Sub-District #1
Board of Trustees
Minutes
January 15, 2019

The meeting of the Marion County Library Sub-District #1 board of trustees was called to order with Ellen Stuhlman, Jerry Trower, Andrea Barnes, Jason Janes, Leeanna Delaney and Director Stephanie Rogers present. President Stuhlman called the meeting to order at 5:00 pm.

There were no public comments.

Minutes from the December meeting were approved with one correction.

The board approved the expenditures and then reviewed and approved the December financial reports.

The board approved the addition of Stephanie Harrington to the bank accounts.

Directors Report:

- The Director's vision for the building and space utilization was shared with the board and will be carried out in phases.
- Phase 1 – Inspection and repair of masonry and structural issues on the outside of the north building. Stephanie is collecting bids.
- Phase 2 – Renovate the front and interior of the north building. Objectives are to make the entrance handicap accessible, gain needed space by making the front of the building parallel to the sidewalk and street while shoring up the front of the structure. The interior will be renovated to create a division of staff workspace from customer areas. A new circulation desk will be built that will best suit the space available.
- Phase 3 – Renovate the upstairs above the south building to house the children's collection and area.
- Architects will be contacted to begin drawing up plans.
- The organization and space reallocation of existing racks and rooms has begun.
- Requested money to purchase desktop computers for all staff rather than the existing laptops and storage cabinets. The board voted to approve \$5,000 to use for the purchase of computers and storage cabinets.

With no further business, the meeting adjourned.

Leeanna Delaney, Secretary